



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(A Central University, Government of India)
Established by an Act of the Parliament in 2008



Visakhapatnam Campus - Gandhigram - Visakhapatnam - 530005
Phone: 0891-2578360 Fax: 0891-2577754 www.imuv.edu.in

IMUV/2024/2018-2019/Procure Namaste II Godrej/11

December 27, 2018

Sub. : Sealed Quotation for supply and fixing of 14nos. NAMASTE 2 Seater cum desk of middle rows of GODREJ make at ground floor of the new campus – reg.

1. **Sealed Quotations** are invited for supply and fixing of 14nos. middle rows of NAMASTE 2 seating cum desk of GODREJ make from **Authorized dealers of M/s. Godrej & Boyce Mfg. Co. Ltd.** The list of items is at **Enclosure I**.
2. Hence you are requested to send your sealed quotation for the same.
3. The terms and conditions for the quotation to be followed :
 - i) The rates are to be kept in a confidential manner and have to be sent in a sealed envelope.
 - ii) The quotation received through e-mail or open envelope will be rejected.
 - iii) The bidder should quote the rate as per the specifications given. The quote given other than the specification required will be rejected. The NAMASTE-2 seating cum desk are to be delivered and erected at ground floor of Indian Maritime University, Visakhapatnam Campus, Vangali Village, Sabbavaram Mandal, Visakhapatnam.
 - iv) **The rates should be quoted in a detailed manner with Unit price, Discount rate, GST applicable and submitted in the pro-forma as per Enclosure II.**
4. The following copies have to be enclosed while submitting the quotation failing which the quotations is likely to be rejected :
 - i) Establishment Registration certificate.
 - ii) GSTIN registration number.
 - iii) Valid Authorization Certificate from M/s. Godrej & Boyce Mfg. Co. Ltd.
 - iv) PAN number
 - v) The bidder should submit self-declaration on letter head stating that they have not been blacklisted / debarred by any government department / agency.
5. The Campus reserves the right to accept in part or in full any quotation(s) or reject any or more quotation(s) without assigning any reason or to cancel the tendering process and reject all quotation(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
6. The firm / successful bidder should be able to supply the NAMASTE 2 tables to the satisfaction of the IMUV, **within six to eight weeks** of issue of the Purchase Order. Payment will be only after satisfactory inspection and due certification of the work by the Engineer-in-charge. No advance payment will be made.

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Head Quarters

**Indian Maritime University, East Coast Road, Uthandi, Chennai - 600119
Tamilnadu, India, Telephone: +91 (44) 24530343, Fax: +91 (44) 25430342**

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7. If the successful bidder fails to execute the Supply in all respects within the period specified or within such extended period as may be allowed, the successful bidder shall pay a sum equivalent to 0.5% of the value of the total bid price per week (Seven days) or part thereof subject to a maximum limit of 10% of the value of the each of the item bid as liquidated and ascertained damages.

8. The successful bidder has to assemble and re-fixing of NAMASTE-2 seater class room furniture of Godrej make as per IMU Layout submitted by Engineer in-charge during the time of re-fixing / erection at Indian Maritime University, Vangali, Sabbavaram Mandal, Visakhapatnam. The cost towards this may please be mentioned in the format enclosed at Enclosure II.

9. The validity of Quotation received is 90 days from the date of opening of quotation.

10. If any of the specified format in the description is omitted in your quotation the same will also result in rejection of the quotation.

11. Late receipt of the quotation after the due date and time will be summarily rejected.

12. The quotation shall be sent in a sealed envelope superscribing "**Quotation for Supply of NAMASTE-2 seater seating cum desk of GODREJ make for new campus**" addressed to The Director, Indian Maritime University, Visakhapatnam Campus, Gandhigram, Visakhapatnam 530 005. The sealed quotation should reach the above address on or before **21st January 2019**.

For and on behalf of
Indian Maritime University
Visakhapatnam Campus

Head (Pers. & Trg.)

Encl. : as above

IMUV/2024/2018-2019/Procure Namaste II Godrej/11

**Supply and fixing of NAMASTE-2 seater cum desk middle rows of GODREJ make
For Indian Maritime University, Visakhapatnam Campus**

Item/Description		Quantity
1.	NAMASTE-2 SEATER MIDDLE ROWS OF GODREJ MAKE	14 nos.
2.	ANCHOR FASTNERS (5 Packets)	5 packets

IMUV/2024/2018-2019/Procure Namaste II Godrej/11

**Quotation for supply & fixing of NAMASTE - 2 seater Middle rows seating cum desk for New Campus
of GODREJ make
for Indian Maritime University, Visakhapatnam Campus**

SI No.	Item/Description	Qty.	Basic price Rs.	Total price	GST Rs.	Total price with GST Rs.
1	Supply & Fixing of NAMASTE-2 SEATER MIDDLE ROWS OF GODREJ MAKE	14 nos.				
2	ANCHOR FASTNERS (each packet 12 nos.)	5 packets				
	TOTAL					
	Less : Discount offered, if any					
	GRAND TOTAL with GST					
	GRAND TOTAL					

Date :

Bidder Signature
Name of the Organization with Seal